



Diploma
in

Tea Management

Affiliated to
Assam Science & Technology University,
Guwahati



PROSPECTUS
2023





www.tocklai.org

TRA TOCKLAI

Tea Research Association, popularly known as TRA Tocklai, addresses the R&D needs of the Indian tea industry. It carries out and promotes research on tea with the principal objective of improving overall productivity and quality. It is a pioneer in the research and development on tea and an innovator in providing extension services to the tea industry. Research on all aspects of tea cultivation is carried out at Tocklai Tea Research Institute, Jorhat, Assam and at North Bengal R&D Centre, Nagrakata, West Bengal. The increase in productivity from 424 kg/ha in 1900 to about 2153 kg/ha (2017) is a reflection of TRA's impact on the tea industry. TRA's extensive advisory network offers extension services to 1076 tea estates, covering 3,41,049 hectares of land, spread over the Jorhat, Thakurbari, Dibrugarh, Cachar, Agartala, Nagrakata, Darjeeling, Terai, Itanagar and Umsing in Meghalaya.

ABOUT THE COURSE

The newly introduced Six Months Diploma course on tea provides a fairly intensive training on various aspects of tea culture and manufacture as practiced in Northeast India. The course will be delivered by highly professional faculty from this century old institute and by professionals from the tea industry. It will cover the basics of Agronomy, Plant Physiology & Breeding, Soil Science, Biochemistry, Tea Processing, Quality Management, Plant Protection including Entomology, Mycology and Weed Science, HR and Grievance Redressal, Tea Statistics, Certification and Market Economics. The course is affiliated to Assam Science and Technology University (ASTU), Guwahati.

ELIGIBILITY

Graduates in any discipline are eligible to apply. The total seat capacity is 40. Candidates will be selected based on an entrance test to be held at Tocklai Tea Research Institute, Jorhat.



Important Dates

Date of commencement of the course	:	03.07.2023
Date of completion of the course	:	29.12.2023
Last date of submission of form	:	01.06.2023
Date of Entrance Test	:	15.06.2023
Date of Result Declaration	:	21.06.2023
Date of Admission	:	28.06.2023

Completed application forms along with copies of certificates and mark sheets should be deposited at the Agronomy Department, Tocklai by the last dates of submission mentioned above. However, if any of the mentioned dates happens to be a holiday at TRA, the immediate next working day will be considered as the last day for the purpose.

Terms & Conditions

1. Application for training must be sent in the prescribed format obtainable from the Director, Tocklai Tea Research Institute, Jorhat – 785 008, Assam or from the Secretary, Tea Research Association, 113 Park Street, 9th Floor, Kolkata – 700 016. The Prospectus and Application form may also be downloaded from www.tocklai.org/Training. A sum of Rs 200 (Two Hundred Only) is required to be deposited as Application Fee along with the Application Form as Demand Draft in favour of “Tea Research Association”, payable at Jorhat.
2. One seat is reserved for the children of serving TRA employees.
3. The medium of instruction is English.
4. Candidates will be selected on the basis of an Entrance Test. The entrance test will be based on General Science and English (10th Standard).
5. Selected candidates are required to produce their original testimonials for scrutiny at the time of joining the course.
6. The trainees will be assessed twice - mid-term and end-term, during the course. Successful candidates will be awarded certificates after declaration of results by ASTU.
7. The course fee is ₹ 95,000/- (without accommodation) and ₹ 1,50,000/- (with accommodation), inclusive of taxes per trainee which is required to pay on the day of admission in a single or in two equal installments, spreading over three months time. This amount is liable to change when the Govt. tax rate is revised or at the discretion of the TRA Management. The fees required for registration at ASTU and any other fees will be charged separately.
8. It is essential for trainees to have some means of transport of their own as they will be required to attend field practicals in the experimental gardens nearby. A Bicycle is normally adequate.
9. Working Lunch and Tea will be provided on working days from Monday to Friday (excluding holidays). Trainees will be provided with canteen facility. Trainees with hostel facility will be provided food during the entire period at the Tocklai Canteen.



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10. While under training, trainees will remain under the authority of the Director Tocklai or his representatives and will be expected to carry out the instructions of such representatives.

11. OPD Medical facilities will be provided to the candidates as and when needed. Cost of hospitalization and medicines will be borne by the candidate.

12. Each trainee will be required to deposit a Caution Money of ₹ 1000/- at the beginning of the course against any loss or damage to the Institute's property. This will be refunded after the time of course completion.

13. Maintaining discipline and punctuality during the training period is mandatory for all trainees. Regular attendance for the classes is a must in view of the continuity of the course. Unauthorized absence from the classes will invite disciplinary action and even expulsion from the course. However, for genuine reason, leave may be applied in advance from the Training In-charge and Hostel boarders must intimate to the Hostel Warden before leaving.

HOSTEL FACILITIES

- Well Furnished Rooms
- Double Occupancy
- Attached Bathrooms with Modern Fittings



LIBRARY FACILITIES

The Tocklai Library is one of the best special libraries in India. Its stock comprises books, journals and other technical literature. The library currently holds more than 6700 books and 15000 bound volumes of scientific and research journals. Technical literature, bulletins, pamphlets, memoranda, annual reports of other research laboratories, conference proceedings, reprints, reviews, trade journals, maps etc. also form a part of the library holdings.

The library, rich in special and rare collections, renders its services to the scientific personnel of the Institute. Research scholars, scientists, students and academicians from different parts of the country and abroad frequently visit the Library.

In 1962, the library was listed in the IASLIC Directory of Special and Research Libraries in India.





DIPLOMA IN TEA MANAGEMENT

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APPLICATION FORM

(In case the space is not adequate, the candidate may attach A4 size extra sheet for relevant information, if any)

BIODATA OF THE CANDIDATE

Affix
passport-size
photograph

1. Name :
2. Father's Name :
3. Occupation :
4. Date of Birth :
5. Permanent address :
- :
6. Present address :
- :
7. Contact No. :
8. E-mail address :
9. Qualification :

Examination	Board/ University	Class/ Division	Percentage of marks	Year of passing

10. Specialisation (if any) :
11. Professional Experience (if any) :
12. Hostel accommodation (state whether Hostel accommodation is needed) _____
13. Application fee details : Draft No. _____ dated _____

The above information is true to the best of my knowledge and belief. In case of any false statement, I am liable to any action the authority deems fit and proper.

Place:

Date:

Signature of the Applicant

(Completed Application Form should be sent to - The Coordinator, DTM Course, Agronomy Department, Tocklai Tea Research Institute, P.O Cinnamara, PIN: 785 008



Tea Research Association
Tocklai Tea Research Institute, Jorhat - 785008, Assam

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