



APPLICATION FORMAT

(All the columns are to be compulsorily filled in neatly in capital letters on A-4 size paper)

APPLICATION FOR THE POST OF _____

Advertisement No. DIR/MAN 0999/dated:

1. Name of the Applicant: _____

2. Date of Birth : _____

3. Male/Female: _____ 4. Nationality: _____

Affix attested
Passport size
Photograph

4. Father's / Husband's Name: _____

5. a. Postal address for communication: _____

b. Permanent Address: _____

6. a. Telephone No. & Mobile No. : _____

b. E-mail : _____

7. Have you ever been convicted by a court of law or is there any criminal case / disciplinary action / Vigilance enquiry pending against you? If so specify

8. Educational Qualifications starting from Class X (Attach copies of certificates / mark sheets, etc.)

Examination Passed	Board/ University	Duration	Year of passing	Division With %of marks	Subjects studied Specialization

9. Details of employment starting with the most recent (*attach separate sheet, if necessary*)

Post held	Department/ Institute/company	Period of employment		Scale of pay	Present/last pay & Gross Amount	Nature of duties
		From	To			

10. Member of any Professional bodies / Institutions (Yes/No)_____

11. If appointed, how much time you require for joining the post:_____

12. Whether any of your close relative(s) is / are employed in TRA? If yes, give details:

13. Any other relevant information:_____

14. Details of Enclosures:

15. Name, Address, Telephone No. and:
E-mail ID of at least three referees

(i)

(ii)

(iii)

16. Details of Application Fee: An amount of Rs.1000.00 paid by DD No._____

Dated____ / ____ /2022 of _____ Bank,
_____ Branch is enclosed herewith.

17. Declaration:

I hereby declare that I shall submit an NOC from my present employer at the time of interview.

I hereby declare that I have carefully read and fully understood all the instructions and details pertaining to the post being applied by me and all statements made and information furnished in this application are true and complete to the best of my knowledge and belief. I also declare that I have not concealed any material information which may debar my candidature for the post applied for. In the event of suppression or distortion of any fact including category or educational qualification, etc. made in my application form, I understand that I shall be denied any employment in the Institute and if already employed on any of the posts in the Institute, my services will be terminated forthwith.

Place: _____

Date: _____

Signature of the candidate

